

**EAST DAVIS COUNTY FIRE PROTECTION DISTRICT
3411 BERMUDA AVENUE
DAVIS, CA 95616
(530) 756-1136**

MINUTES OF THE MEETING HELD OCTOBER 18, 2007

PRESENT: Commissioners Robert Ball, Linda Boutin, Cheryl Ewing, Dave Ewing and Patrick Reynolds.

EXCUSED: None.

OTHERS PRESENT: Elisa Carvalho – Analyst/Yolo County Local Agency Formation Commission (LAFCO), Rose Conroy – Fire Chief, Andrea Jones – Deputy County Supervisor, Elizabeth Kemper – Executive Officer/LAFCO, Roxie Weaver – Secretary/Clerk and Kathy Willhoff – Fire Department Business Manager.

Chair Ball called the meeting to order at 7:00 PM.

MINUTES: On a motion by C. Ewing, seconded by D. Ewing, the minutes of the meeting held September 20, 2007 were approved. Ball abstained as he was absent from the previous meeting.

COUNTY SUPERVISOR: No report.

FIRE CHIEF: Conroy provided copies of a newspaper insert that will be included in the October 28th Davis Enterprise to observe Fire Prevention month. The insert provides general information on fire prevention, home escape plans and an open house event at the fire station. Conroy will provide this information to John Jones so he can include it on the website.

Conroy provided the Commissioners information on membership to the California Special District Association and their annual meeting scheduled for October 1st through October 4th.

Conroy announced an orientation meeting sponsored by the Yolo County Health Department in partnership with Woodland Memorial Hospital, Sutter Davis Hospital and Yolo County Office of Emergency Services to discuss emergency preparedness. Any interested parties should plan to attend this meeting on October 25th from 6:30-7:30 at the Health Department, 137 North Cottonwood, Woodland.

SECRETARY/CLERK INVOICE: Weaver submitted an invoice in the amount of \$288.41 for September services. On a motion by Boutin, seconded by C. Ewing, the invoice was approved by unanimous vote.

WEB PAGE: Weaver reported that Jones is interested in maintaining the East Davis County Fire Protection District (EDCFPD) web site and submitted a contract for the Commissioners review. The contract is to maintain the website eight times per year for \$400 and Weaver will provide web site content as needed. The contract runs from October 1, 2007 through September

30, 2008. On a motion by D. Ewing, seconded by Reynolds, the contract was approved by unanimous vote. The contract will be reviewed each year.

LAFCO: Conroy reported that she attended LAFCO's meeting on September 24th and expressed the brief response time between when she received the packet and the meeting. LAFCO deferred the possible consolidation of the EDCFPD and No Man's Land until their next meeting to give the Commissioners time to respond.

Kemper gave a brief overview of LAFCO and its organizational structure. Kemper and Carvalho discussed the LAFCO draft Municipal Service Review and Sphere of Influence Study (MSR/SOI) with the Commissioners and its process for the study. Conroy asked questions on the process and addressed errors in the report. Upon the conclusion of the discussion, the Commissioners felt that there should be representation at the next public hearing on this matter, tentatively scheduled for December 10, 2007 at 9:00 am. Conroy will attend along with Commissioners Ball, and D. Ewing (if available). On a motion by D. Ewing, seconded by C. Ewing, the Commissioners authorized Conroy to represent the EDCFPD at the next meeting of LAFCO scheduled for December 10th.

Weaver will draft a letter to LAFCO to support their recommendation of not merging the districts at this time. The draft will be reviewed at the next EDCFPD meeting of November 15th for the Commissioners review.

DEPARTMENT OF FISH AND GAME: Conroy reported that she met with Assemblywoman Lois Wolk and Yolo County Supervisor Mariko Yamada to address the delinquency in assessment charges to the Department of Fish and Game. Wolk asked for a map of the parcels and a list of the delinquent properties. Conroy has provided her with this information.

CITY OF DAVIS CONTRACT: Ball discussed with the Commissioners the next steps in negotiation a new city contract. The Commissioners decided to have County Counsel attend the January 21st meeting of the EDCFPD for a question and answer session prior to a meeting with the City of Davis. Jones will arrange for County Counsel to attend. Willhoff will provide an updated spreadsheet for the Commissioners review at the November meeting in preparation for the January meeting with County Counsel.

FUTURE AGENDA ITEMS AND COMMISSIONERS' COMMUNICATIONS:

- City of Davis Contract
- LAFCO Update

PUBLIC COMMENTS: None.

NEXT MEETING: NOVEMBER 15, 2007

On a motion by D. Ewing, seconded by Reynolds, the meeting was adjourned at 8:50 PM by unanimous vote.

Respectfully submitted:

Bob Ball
Chair

Roxie J. Weaver
Secretary/Clerk

c: Supervisor Mariko Yamada
County Counsel Robyn Drivon
Fire Chief Rose Conroy