

**EAST DAVIS COUNTY FIRE PROTECTION DISTRICT  
3411 BERMUDA AVENUE  
DAVIS, CA 95616  
(530) 756-1136**

**MINUTES OF THE EAST DAVIS COUNTY FIRE PROTECTION DISTRICT  
(EDCFPD) MEETING HELD FEBRUARY 21, 2013**

**PRESENT:** Commissioners Linda Boutin, Cheryl Ewing, Dave Ewing, Michael McMahon, and Patrick Reynolds.

**EXCUSED:** None.

**OTHERS PRESENT:** Operational Division Chief Bruce Fry, Assistant Police Chief/Interim Fire Chief Steve Pierce, and Secretary/Clerk Roxie Weaver.

Chair D. Ewing called the meeting to order at 6:35 pm.

**MINUTES:** On a motion by C. Ewing, seconded by McMahon, the minutes of the meeting held January 17, 2013 were approved by unanimous vote.

**COUNTY SUPERVISOR:** None.

**FIRE DEPARTMENT:** Pierce stated that the Davis Police Department and the Davis Fire Department are working together to cover all the business needs of the two departments.

**SECRETARY/CLERK INVOICE:** Weaver submitted an invoice in the amount of \$298.51 for the month of January 2013. On a motion by Boutin, seconded by C. Ewing, the invoice was approved by unanimous vote.

**CITY FIRE DEPARTMENT AUDIT OF 11/13/12 REGARDING STAFFING**

**REDUCTIONS:** D. Ewing provided a follow-up from the January 29<sup>th</sup> City Council Round Table discussion. The four recommendations from the staff report were discussed. They included: (1) City's adopted Response Time Goals, (2) Boundary drop between the City of Davis Fire Department and the UC Davis Fire Department utilizing all resources available to send the closest resource to all requests for fire and life safety services, (3) Management oversight of the Davis and UC Davis Fire Departments and (4) Appropriate staffing levels in the Davis Fire Department. Action was taken on the first two. Management oversight and appropriate staffing levels were deferred until the March 5<sup>th</sup> City Council meeting.

As background to this agenda item, D. Ewing reviewed specific provisions in the current EDCFPD contract with the City for fire protection and related services. D. Ewing presented the

EDCFPD most recent annual payment to the City and that annual payment amount as a percentage of the City's total fire department cost being approximately 6%.

The continued vacancy of a permanent Fire Chief and the City's possible reduction to three personnel per shift at Station 33 are of concern to the EDCFPD. With regards to the EDCFPD geographic area, the Commissioners and Fire Department staff discussed the location of the other stations, distance to other mutual aid fire stations, cut-backs at other mutual aid fire departments, I-80 Causeway and the special fire suppression needs within EDCFPD. Station 33 is unique and has different needs than the other city stations as they are across the freeway and service No Mans Land and the causeway.

After some discussion, the Commissioners decided to draft a letter addressing these concerns. On a motion by Boutin, seconded by C. Ewing, D. Ewing will write a letter addressing the issues of concern to the City Manager with copies to all City Council members.

D. Ewing and C. Ewing will attend the March 5<sup>th</sup> City Council meeting.

**FUTURE AGENDA ITEMS:**

- Budget Forecasting Costs
- City of Davis Contract – March 2013
- Weed Abatement Yearly Area Drive-by Date and Commissioner Appointment – March 2013

**PUBLIC COMMENTS:** None.

**NEXT MEETING: March 21, 2013 at the Davis Police Department, 2600 Fifth Street, Davis, CA 95616.**

On a motion by C. Ewing, seconded by Reynolds, the meeting was adjourned at 8:00 PM by unanimous vote.

Respectfully submitted:

Dave Ewing  
Chair

Roxie Weaver  
Secretary/Clerk

c: County Supervisor Jim Provenza  
Interim Fire Chief Steve Pierce